

PRESENTATION - 1

Introduction of Summer 2006 Interns

The Park Authority is pleased to introduce 17 interns for the summer of 2006. The following is a brief description of the interns and their assignments:

Administration Division

David Shoup is a Junior at Radford University majoring in Finance. He is working this summer in the Financial Management Branch primarily with the Capital Projects and Financial Reporting Team, and is also assisting the Revenue Team. David's work on numerous daily projects is helping to further his knowledge and experience in the financial world. His largest project is his work in development of the expanded Annual Financial Report.

Park Services Division

Jackie Brazier is a recent graduate from the University of Tennessee with a major in Therapeutic Recreation and Adolescent Health. She will be handling ADA accommodation plans, pre- and post- assessments of individuals placed in inclusion camps, and assisting with physical access retrofits and new construction. Jackie will be running a fitness program for individuals with developmental disabilities and working with the adapted aquatics program for the remainder of the summer. Upon completion of her internship, she will begin graduate studies at George Mason University.

Anthony Mandela is a recent graduate of Cedarville University with a B.A. degree in Business. This is his fourth summer working for the Park Authority, and his first experience working at the Herrity Building. He previously was a camp counselor and site coordinator at Audrey Moore RECenter. Anthony is currently interning with the summer camp management and special events sections. He will be traveling to various sites around the county to help supervise the various camps. He has also assisted with the training of camp counselors and counselors-in-training (CITs). Under the special events section, Anthony is currently working at numerous concert locations distributing the visitor satisfaction surveys. He is also assisting with other marketing and promotional activities.

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Morgan Moore is a Senior at Ohio University majoring in Public Relations. Her internship with Lake Accotink Park is focused on community outreach activities. She will create an evergreen brochure for the park for distribution throughout the county. She will work on the planning committee and create a flyer for Springfield Days. She will write an article for the park newsletter (FLAP) and create a bulletin board display on the invasive plant removal program. She will supervise and participate in the Doggone Fun Camp and the Community Leadership Academy. In addition, she will create Welcome to the Community kits for the park.

Danaye Weber is a Senior at Indiana University of Pennsylvania majoring in Studio Art (focus in Graphic Design) with a minor in English. During her internship with Historic Properties Rental Services, she is creating a logo for the section, redesigning the HPRS sales brochure, and developing new promotional materials for the private and corporate markets.

Keyshana Williams is a Junior at George Mason University majoring in Communications with a focus on Public Relations and a minor in Business. In her internship with Production Services, Keyshana will be writing by-lined articles for *ParkNews* and *Parktakes* and copy for outside advertising, assisting with *Parktakes* proofing, completing the paperwork to surplus malfunctioning and outdated audio-visual equipment, developing InfoWeb copy that explains procedures and lead times for accessing Production Services' products and services and, under the guidance of Division Director Charlie Bittenbring, editing the Park Authority's rules for consistency in approach and wording.

Planning and Development Division

Bobby Bernier is a GIS student entering his Senior year at James Madison University. He is analyzing countywide aerial photography to classify land use/land cover into five generalized categories and to calculate the acreage of land use/land cover for all park land holdings. This information will better enable the Park Authority Board and staff to make decisions related to park planning and resource management. Bobby is from Staunton, Virginia and enjoys outdoor activities including fishing, hiking, and camping.

Samantha Ference is a Senior at Virginia Tech majoring in Urban Affairs and Planning with a minor in Horticulture. Samantha is an intern with the Land Acquisition and Management Branch. She has assisted in the development of materials for the Park Authority's informational booth at Celebrate Fairfax, participated in training on invasives

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removal and GIS, and has been instrumental in compiling and verifying our land records information into a more usable and readily accessible format. Samantha would like to be a public planner for a town or county in the future, and also has an interest in working in a historical garden. Both of Samantha's parents are former Park Authority employees.

Mina Petrova is a Senior in the Landscape Architecture Master's program at the University of Forestry in Sofia, Bulgaria. Mina will be utilizing her extensive AutoCAD skills to create base maps of our land records information for each park. These base maps will illustrate park boundary information and the location of existing easements and other land restrictions for use in the planning and development of park facilities. In addition, Mina will be working with others in the Planning and Development Division to give her a broad range of experiences during her stay with us. Mina met Lynn Tadlock last fall during Lynn's visit to Bulgaria for the State Department.

Resource Management Division

Liza Alter is a recent graduate of George Mason University with a major in Biology. She has recently completed the County's NEST program and is currently interning this summer at Riverbend Park. Liza will be co-leading nature and cultural summer camps as well as planning camp activities and crafts. Her other projects include designing, creating and implementing a wayside exhibit at Riverbend's pavilion and participating in Riverbend's blue bird box monitoring, dragonfly survey, and stream water monitoring survey.

Dan Boyd is currently enrolled at George Mason University and is studying Ecology. His primary responsibilities as the Naturalist Intern at Huntley Meadows Park include operating the Visitor Center for public use, designing programs for children, conducting programs, assisting with the coordination of volunteers, and learning all aspects of nature park operations.

Michelle Gates is the horticulture intern at Green Spring Gardens. She is a Landscape Management major at Brigham Young University and is considering a Master's Degree in Public Garden Administration or Landscape Design. This summer, she is working with Sandy Rittenhouse-Black to develop the area around the Green Spring Gardens ponds by researching possible plants and creating a planting plan for the pond margin.

Michelle Jusino has a Bachelor's Degree in Biology from Florida State University, and has completed some graduate work in Ecology at the University of Maryland. As the Natural Resource Management Intern at Huntley Meadows Park, she is primarily responsible for revamping the water quality program that monitors sections of Dogue Creek and Barnyard Run within the park. She is also putting together a

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macroinvertebrate reference collection, and is becoming familiar with the management of the Huntley Meadows Park invasive plant population.

Eleanor Mahoney, a graduate student in Public History at Loyola University Chicago, is working as an intern this summer in the Collections Management section. Her responsibilities include the development of online exhibitions, the research of historic objects and documents, and the cataloging (both electronic and paper-based) of new donations to the county's museum collections. Her web-based work will focus on highlighting the agency's rich ceramics collection, including its redware holdings. In addition to these special projects, Eleanor is assisting with many day-to-day collections stewardship activities, such as object registration, storage, and record-keeping.

Katie Raney is a Junior at George Mason University where she is majoring in History and English. As an intern with the Cultural Resource Management and Protection Section, Katie has been conducting historical research, processing archaeological artifacts and working at the Lexington archaeological site. Her goal for the internship is to produce a research paper to be presented at the Middle Atlantic Archaeology Conference next spring.

Brent Sisco is a graduate student in Landscape Architecture at Virginia Tech University. He also graduated from the George Washington University with a graduate certificate in Landscape Design. Brent will be the Virginia Native Plant intern this summer for Green Spring Gardens. Some of his responsibilities include planting and maintaining native plants, as well as providing educational material for the public through the use of interpretive signage posted throughout the Virginia Native Plant Garden. Brent's overall goal for the summer is to learn more about native plants and their habitats, and to promote and incorporate native plant use and design in his professional work.

Park Foundation

Ethan Bruce is a Senior at George Mason University majoring in Recreation, Health, and Tourism, with a concentration in Sports Management. He will graduate upon completion of his internship with the Fairfax County Park Foundation. Ethan has been working on various projects dealing with the Foundation's corporate donors. His main project is researching and producing a model for the Park Foundation to use to increase public and private support of the Park Foundation and the Park Authority. Upon completion of his internship, Ethan would like to continue working for the Park Authority.

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STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Leslie Amiri, Director, Human Capital Development and Services

Janet Tetley, Intern Coordinator

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PRESENTATION - 2

Community Connections Update

Since September 2005, staff has been developing the concept and implementation approach for the Community Connections initiative. Significant work has been done to develop strategic partnerships with other county agencies and to lay the foundation for moving into targeted communities. Two positions were recently filled to staff the Community Connections program. Staff will provide an update on the status of program initiatives and plans for the future.

ENCLOSED DOCUMENTS:

None

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Charles Bittenbring, Director, Park Services Division
John Berlin, Manager, Program Services Section

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ADMINISTRATIVE - 1

Adoption of Minutes – June 28, 2006 Park Authority Board Meeting

ISSUE:

Approval of the minutes of the June 28, 2006 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the June 28, 2006 Park Authority Board meeting.

TIMING:

Board action is requested on July 12, 2006.

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Minutes of the June 28, 2006 Park Authority Board meeting

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Nancy L. Brumit, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
June 28, 2006**

The Chairman convened the meeting at 7:55 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.
William G. Bouie
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Todd Johnson
Elisa Lueck
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Kirk Holley
John Lehman
Barbara Nugent
Michael Rierson
Kay Rutledge
Sandy Stallman
Cindy Walsh

Guests: Citizens interested in the White Horticultural Park:

Susan and Dick Carpenter
Neal Straker

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Mr. Kane requested that the revised A-1 Residential Rental Property Rate for Mount Gilead House be accepted. **There were no objections from the Park Authority Board.** Mr. Strickland announced that he would proceed with the Agenda as publicized. Later in the meeting, Mr. Lovelace requested that I-5 Laurel Hill Golf Course Update be added. **There were no objections from the Park Authority Board.**

ADMINISTRATIVE ITEMS**ADMIN-1 Adoption of Minutes – June 14, 2006 Park Authority Board Meeting**

Mr. Vajda **MOVED** the Park Authority Board accept the minutes of the June 14, 2006 Park Authority Board meeting; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present. Being absent from the June 14, 2006 Park Authority Board meeting, Messrs. Bouie, Fay and Lovelace **ABSTAINED**. There was no discussion on this item.

ADMIN-2 Approval – Request for Land Dedication for RZ/FDP 2006-SU-007 EDS/Lincoln Property Company

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Mr. Glasgow **MOVED** the Park Authority Board approve the following summary comments regarding RZ/FDP 2006-SU-007 EDS/Lincoln Properties Company:

- The Park Authority requests that the applicant construct and dedicate to the Park Authority an athletic field complex with three diamond and two rectangle fields near the proposed mixed-use development.
- The applicant should work with Park Authority staff to determine the best arrangement of fields and design of the park.
- All facilities in the proposed park must be developed to Park Authority standards to promote safety and accessibility and for efficient and cost-effective maintenance. The following features should be included: overrun areas, warm up areas, drainage areas, accessible trails, concrete pads, bleachers and containment fences and nets.
- To extend playability, the applicant should provide synthetic turf on the rectangle fields and lighting on all fields. Natural turf fields should be equipped with an irrigation system.
- A playground to serve a range of ages and small picnic area should be included to provide complementary passive recreation opportunities.
- Permanent bathroom facilities should be provided.
- A minimum of 260 parking spaces should be provided, either onsite, or as part of the adjacent mixed-use development.

The MOTION was **SECONDED** by Mr. Batten and **APPROVED** with all Board Members being present.

There was no discussion on this item.

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ADMIN-3 Approval – Request for Land Dedication for RZ/FDP 2005-MV-036 Kings Crossing

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the following summary comments regarding RZ/FDP 2005-MV-036 Kings Crossing:

- The Park Authority requests that the applicant dedicate to the Park Authority approximately 6.5 acres east of an unnamed stream on the property (Requested Dedication, Attachment 2). The requested park area abuts two surplus properties totaling approximately 0.6 acres on Quander Road that belong to the Board of Supervisors. Staff proposes seeking transfer of the BOS properties and combining them with the dedicated lands from this rezoning to create a new public park.
- The Cultural Resource Protection Section researched the history of the property and found that it has a registered architectural site that is named, "Spring Bank." Staff proposes naming the dedicated park "Spring Bank Park."

The MOTION was **SECONDED** by Mr. Bouie and **APPROVED** with all Board Members being present.

There was no discussion on this item.

ACTION ITEMS**A-1 Approval - Residential Rental Property Rate for Mount Gilead House**

Mr. Vajda **MOVED** the Park Authority Board approve the residential rental property rate for the Mount Gilead House in the Sully District; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

There was no discussion on this item.

A-2 Renaming of Fox Mill District Park as Fred Crabtree Park

This item was reviewed by the Administration, Management and Budget Committee on June 14, 2006 and was approved for submission to the Park Authority Board with revisions.

Mr. Bouie **MOVED** the Park Authority Board approve renaming of Fox Mill District Park as Fred Crabtree Park. To enable this designation, it is further recommended that due to the unique and substantial contributions of Mr. Crabtree, *Policy 106 Naming of Parks*, be waived in order to provide this recognition during his lifetime; **SECONDED** by Ms. Malone and **APPROVED** with all Board Members being present.

Mr. Bouie thanked the Park Authority Board and stated that he and Mr. White would be taking a letter from Chairman Strickland reporting the Park Authority Board's action this evening to Fred first thing in the morning.

A-3 Lorton Road Alignment in Laurel Hill

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board with revisions.

Staff distributed two letters addressed to Michael Kane, Director of Fairfax County Park Authority, regarding Lorton Road Alignment at Laurel Hill. The first letter was from Jim Zook, Director, Department of Planning and Zoning, dated June 27, 2006. The second letter was from Katharine D. Ichter, PE, Director, Fairfax County Department of Transportation dated June 28, 2006.

Mr. McCutcheon **MOVED** the Park Authority Board's concurrence with the conceptual Lorton Road Southern Alignment proposed by the Office of Transportation and generally in accordance with the adopted Laurel Hill Conceptual Development Plan. While not supportive of the road alignment through parkland, the Park Authority Board would agree to not oppose the proposed four-lane improvement. If approved, this alignment ~~may~~ **will** (see motion to reconsider below) require dedication of a portion of Laurel Hill parkland in parcel C - Nike Control Site; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present, and Ms. Malone and Mr. Strickland voting **NAY**

Mr. Kane reported that Mr. Zook wants affirmative language that the Park Authority **will** do the exchange rather than we ~~may~~ do the exchange.

After board discussion, Mr. Bouie **MOVED** the Park Authority Board **RECONSIDER** the previous action; **SECONDED** by Mr. Feng and **APPROVED** with all Board Members present.

Mr. Bouie **MOVED** the Park Authority Board approve changing the last sentence in the previous MOTION to read: If approved, this alignment **will** require dedication of a portion of Laurel Hill parkland in parcel C - Nike Control Site; **SECONDED** by Mr. Batten and **APPROVED** with all Board Members being present and Mr. Strickland voting **NAY**.

Mr. Kane stated that he would send a communication to Mr. Zook and Ms. Ichter stating that the Board has taken action to proceed with this alignment and are prepared to do whatever is necessary to facilitate that alignment. For any land exchange, the Park Authority Board will have to take action later; this action **does not approve that specific language**. Mrs. Shapiro added that Mr. Kane could convey that in the substance of the Park Authority Board's discussion, there was no opposition to the land exchange per se. Mrs. Shapiro added that the discussion was on the merits of the road.

A-4 Contract Award – Design Services for North Twin Lakes Dam Repair

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve a contract award to WSA of Fairfax, Virginia, in the amount of \$159,775.14 for an assessment of the existing dam, preparation of design and construction documents, and securing all permits required for rehabilitating the North Twin Lakes dam and outlet structure. In addition, Mr. Feng recommended reserving \$15,978 or ten (10) percent of the contract award for contract contingency, and \$12,782 or eight (8) percent of the contract award for administrative costs with a total cost of \$188,535.14; **SECONDED** by Mr. Bouie and **APPROVED** with all Board Members being present.

There was no discussion on this item.

A-5 Scope Approval – Grouped Athletic Field Lighting – Baron Cameron Park, Martin Luther King, Jr. Park and Nottoway Park

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Mr. Bouie **MOVED** the Park Authority Board approve the project scope to design and install replacement athletic field lighting systems for six (6) fields located at Baron Cameron Park, Martin Luther King Jr. Park and Nottoway Park; **SECONDED** by Mr. Lovelace and **APPROVED** with all Board Members being present.

There was no discussion on this item.

A-6 Scope Expansion – Providence RECenter HVAC Improvements

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Ms. Malone **MOVED** the Park Authority Board approve the scope expansion of the Providence RECenter HVAC Improvements project to include the installation of an Ultra-violet light disinfection system and replacement of the ceiling in the large meeting room; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

There was no discussion on this item.

A-7 Approval – Lease Agreements with Arts Council of Fairfax County and the Northern Virginia Conservation Trust for Fred M. Packard Center

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the lease agreements with the Arts Council of Fairfax County and the Northern Virginia Conservation Trust for the Fred M. Packard Center; **SECONDED** by Mr. Lovelace and **APPROVED** with all Board Members being present.

There was no discussion on this item.

INFORMATION ITEMS**I-1 Board Meeting Schedule**

This item was reviewed by the Executive Committee on June 14, 2006.

The board reviewed the item regarding Board Meeting Schedule. No action was necessary. There was no discussion on this item.

I-2 Transfer of Lake Accotink and Lake Fairfax to Leisure and Wellness Branch

This item was reviewed by the Park Services Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Transfer of Lake Accotink and Lake Fairfax to Leisure and Wellness Branch. No action was necessary. There was no discussion on this item.

I-3 Deferred Revenue and Management of Expiring Passes

This item was reviewed by the Park Services Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Deferred Revenue and Management of Expiring Passes. No action was necessary. There was no discussion on this item.

I-4 Cub Run RECenter Update – Follow-up on Outstanding Post-construction Issues

This item was reviewed by the Planning and Development Committee on June 14, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Cub Run RECenter Update – Follow-up on Outstanding Post-construction Issues. No action was necessary. There was no discussion on this item.

I-5 Laurel Hill Golf Course Update

Ms. Tadlock presented a brief update on the Laurel Hill Golf Course.

CHAIRMAN'S MATTERS

- Mr. Strickland stated that Ms. Malone, Mr. Vajda, Mr. Glasgow and himself had a great facilities tour on June 21, 2006. Mr. Strickland stated that Ms. Kohler joined the tour in progress. Mr. Strickland thanked Cindy Messinger, Cindy Walsh, and Michael Rierson for conducting the tour to Sully Historic Site and E.C. Lawrence. He also asked that staff at Sully and E. C. Lawrence be thanked as well; they did a marvelous job.
- Mr. Strickland reported that he had provided a detailed report to the Athletic Council on June 21, 2006 regarding the upcoming bond and synthetic turf fields. The presentation included the Park Authority's criteria and the projects. At the end of the meeting, the Athletic Council passed a motion to support the Park Authority fully. Tim White distributed an updated version of the matrix that was given to the Athletic Council.
- Mr. Strickland reminded Board Members to nominate one or more persons for the Elly Doyle Park Service Award. The deadline for nominations is July 7, 2006 and the decision will be made on July 12, 2006.

DIRECTOR'S MATTERS

- **Storm Damage**

Mr. Kane reported that the recent rainfall has resulted in some very significant storm damage that will add additional costs and work effort to some of our active and recently completed construction projects. Staff is evaluating the damage, establishing more refined cost estimates for repairs and determining methods for remediation. The following projects have been affected:

Accotink Steam Valley Trail – The trail from King Author to Americana was severely damaged by the recent storm. Based on the debris line, floodwaters were 5 to 7 feet above the trail surface in places. Mr. Kane circulated photos depicting some of the damage at Bridges 1 and 2, and a photo of Bridge 2 just prior to the storm. The preliminary cost estimate to repair the damage is more than \$200,000.

Giles Run Bridge – There was significant erosion of the newly constructed stream banks and preserved brick vault walls, which will require a modified design by the consultant, possible site plan and permit revision, and a new contract for additional re-grading and stabilization. The cost could be \$20,000 to \$40,000.

Clemyjontri – The wetland pond that was established last week with \$80,000 in plantings and grading is likely damaged and there might be a loss of plants. Minimal cost for re-pumping the pond and finishing the planting is estimated at \$2,000 to \$3,000.

Laurel Hill Clubhouse – There was a mudslide and damage into the basement through cart garage doors, which can be cleaned out with a pump and a loader. There is a need to aggressively stabilize adjacent banks with stone and sod. The estimate for stabilization is \$1,000 to \$2,000. The total damage is unknown.

Laurel Hill – At the Historic Barrett House there is a tree down in yard, and another tree is a hazard to the house. The estimate to remove is \$1,000 to \$3,000.

Laurel Hill – The ballfield access road is damaged, and the estimate to repair is \$1,000 to \$2,000.

- **Automatic External Defibrillator (AED) Installation at Fairfax County Park Authority**

Mr. Kane reported that on April 25, 2005, the Board of Supervisors approved the FY 2006 budget, which included \$1,050,000 to implement a Public Access Automated External Defibrillator (AED) program for both County and School facilities. The Risk Management Division of the Department of Finance was given oversight of the AED program. Last winter Risk Management asked agencies to provide a prioritized location list for AED installation.

Since the RECenters already had AED units in the pool areas, our goal was to get units installed at our golf courses where we host many senior golfing activities. These sites were to be followed by the three lakefront parks and ultimately at publicly accessible locations within the RECenters.

During the past two weeks our safety officer, Lori Bassford, has accompanied the vendor to all of the park sites and assisted with facility assessments. Once all parties concur with the recommendations, installation of the AED units will begin. We are anticipating installation of our first AED units at Twin Lakes Golf Course within the next couple of weeks. In addition, on June 22, 2006 at Twin Lakes Golf Course, Cable Channel 16 filmed a 10-minute information segment on AED installation in county facilities as well as a 10-minute "how to use" training video. Articles for the fall issues of ParkTakes and Park News will be published to make the public and our employees aware that these units are in place. We hope that installation will be complete by the end of July 2006 and training of park employees will be completed by mid-August 2006.

- **Vehicle Replacement**

Mr. Kane reported that following lengthy staff efforts, the Park Authority has been informed that 86 of its existing vehicles have been placed in the County's vehicle replacement program. The Park Authority has struggled to replace its vehicle fleet for many years, but has been unsuccessful due to its limited capital equipment funding and the competition for those funds with other agency-wide capital equipment needs. The value of this action is \$1.9M, which is based on current vehicle costs.

- **Seema Ajrawat Graduates From Leadership (LFI)**

Mr. Kane reported that on June 8, 2006, Seema Ajrawat graduated with the 2006 Class of Leadership Fairfax Inc (LFI). LFI is a nonpartisan and inclusive, not-for-profit organization established in 1987 to provide programs and opportunities that enhance the quality of life in Fairfax County by developing its current and emerging leaders at the county, state and regional level. Its goals are accomplished through activities that lead to a better understanding of the issues that face Fairfax County, build a lifelong fellowship among alumni, and honor the outstanding individuals and organizations who are trustees of the community. Graduates represent a diverse alumni in the arts, business, education, government, health, religious and social service sectors. Seema joins the ranks of Park Authority graduates including: Mike Kane '01; Tim White '03; Miriam Morrison '97; Lynn Tadlock '02; Ken Feng '02. Mr. Kane congratulated Seema.

- **REC-PAC Program to be Highlight of Korean Television**

Mr. Kane asked Ms. Pedersen to present this item to the Board. Ms. Pedersen reported that REC-Pac gets off the ground next week and youngsters from around the County will be pouring into local schools to enjoy this popular summer program. Two participants at the Colin Powell Elementary School site are from Korea and will be featured on SBS (the Seoul Broadcasting System) Morning Wide Program. Morning Wide is among the top nationwide broadcasts in Korea and third in network ratings.

A team from the Morning Wide show will shoot for two days. Their focus is on fun and education in the United States. The segment is called self-directed learning and will be a 15-minute series shown over two days. They intend to interview the parents and the kids to shoot activities and highlight the relationship between the counselors and the youngsters.

Mr. Pedersen announced that REC-Pac is now spreading its positive message and experience internationally.

NOTE: Because of the lateness of the hour, Mr. Kane requested that his remaining DIRECTOR'S MATTERS be entered into the minutes and his board report to staff. **There were no objections from the Park Authority Board.** Mr. Kane's additional Matters are:

- **Park Authority Garners Two Communication Awards**

In March 2006, Mr. Kane reported that Park Authority staff had been selected to receive the National Association of Government Communicators (NAGC) 2005 Blue Pencil/Gold Screen Awards in two categories, which would be presented in Baltimore, Maryland, in late May 2006.

Video Producer Mark Garrah won second place in the Event Videos category for a tribute to the agency's volunteers that is the highlight of the Annual Elly Doyle Park Service Awards Gala.

Daphne Hutchinson, Manager of the Park Services Division, Production Services, followed up last year's first place in Writer's Portfolio with a second place in that category for a collection of articles from *Parktakes* and *Par for the Course*.

NAGC's 2005 competition drew 550 entries from local, state, and federal agencies. The association focuses on the advancement of communications as an essential professional resource at every level of national, state, and local government.

- **A. Heath Onthank Award Ceremony**

As previously reported in April 2006, Sousan Frankeberger, Park Services' Special Events and Volunteer Coordinator, was selected to receive the 2005 A. Heath Onthank Memorial Award. This award is presented each year to employees of the County and school system for outstanding contributions to the advancement and improvement of public service in Fairfax County.

Sousan, along with six County and two School employees, was honored in an award ceremony that took place on Monday, June 26, 2006. Sousan was recognized for making a difference and contributing to the quality of life in Fairfax County through her work to bring free concerts to the parks.

Congratulations to Sousan for receiving this high honor.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

STANDING COMMITTEES

Administration, Management and Budget Committee

Chairman: Mr. Feng

Members: Ms. Kohler, Ms. Malone, Mrs. Shapiro and Mr. Batten

Staff: Miriam C. Morrison, Division Director for Administration

Mr. Feng, Chairman of the Administration, Management and Budget Committee, stated that copies of the committee minutes dated May 10 and May 24, 2006 would be forthcoming. The next committee meeting is tentatively scheduled for July 12, 2006.

Diversity and Succession Committee

Chairman: Ms. Kohler

Members: Messrs. Batten, Feng, Lovelace and Vajda

Staff: Leslie Amiri, Director of Human Capital Development

Ms. Kohler, Chairman of the Diversity and Succession Committee, stated that the next committee meeting would be announced.

Elly Doyle Park Service Award Committee

Chairman: Mr. Glasgow

Members: Ms. Kohler, and Messrs. Feng, McCutcheon and Vajda

Staff: Judy Pedersen, Public Information Officer

Mr. Glasgow, Chairman of the Elly Doyle Park Service Award Committee, stated that the next committee meeting would be announced.

DRAFT MINUTES

EXECUTIVE COMMITTEE

Chairman: Mr. Strickland

Members: Ms. Malone and Mr. Vajda

Staff: Michael Kane, Director of the Fairfax County Park Authority

Mr. Strickland, Chairman of the Executive Committee, stated that the committee meets prior to all board meetings. Mr. Strickland distributed copies of the committee minutes dated May 10, 2006. The next committee meeting is scheduled for July 12, 2006.

Funding Policy and Bond Committee

Chairman: Mr. Lovelace

Members: Ms. Malone, Mrs. Shapiro, Mr. Bouie and Mr. Fay

Staff: Tim White, Chief Operating Officer

Mr. Lovelace, Chairman of the Funding Policy and Bond Committee, stated the next committee meeting would be announced.

Park Operations Committee

Chairman: Mr. Bouie

Members: Ms. Malone, Messrs. Fay, Lovelace and McCutcheon

Staff: Todd Johnson, Division Director for Park Operations

Mr. Bouie, Chairman of the Park Operations Committee, stated that copies of the committee minutes dated April 26, 2006 would be forthcoming. The next committee meeting would be announced.

Park Services Committee

Chairman: Mr. Batten

Members: Messrs. Glasgow, Lovelace, McCutcheon, and Vajda

Staff: Charlie Bittenbring, Division Director for Park Services

Mr. Batten, Chairman of the Park Services Committee, distributed copies of the committee minutes dated June 14, 2006. The next committee meeting would be announced.

Planning and Development Committee

Chairman: Mrs. Shapiro

Members: Ms. Malone, Ms. Kohler, Mr. Fay and Mr. Vajda

Staff: Lynn Tadlock, Division Director for Planning and Development

Mrs. Shapiro, Chairman of the Planning and Development Committee, distributed copies of the committee minutes dated June 14, 2006. The next committee meeting is scheduled for July 12, 2006.

Resource Management Committee

Chairman: Mr. Vajda

Members: Mrs. Shapiro, Messrs. Batten, Feng and Glasgow

Staff: Cindy Messinger, Division Director for Resource Management

Mr. Vajda, Chairman of the Resource Management Committee, distributed copies of the committee minutes dated May 24, 2006. The next committee meeting is tentatively scheduled for July 26, 2006.

Strategic Planning and Initiatives Committee

Chairman: Mr. Fay

Members: Mrs. Shapiro, and Messrs. Bouie, Glasgow and Lovelace

Staff: Elisa Lueck, Manager of Strategic Initiatives and Policy Development

Mr. Fay, Chairman of the Strategic Planning and Initiatives Committee, announced that the next committee meeting would be announced.

FOR THE RECORD

Mr. Vajda requested that the Executive Committee minutes dated May 10, 2006, the Resource Management Committee minutes dated May 24, 2006, the Park Services Committee minutes dated June 14, 2006 and the Planning and Development Committee minutes dated June 14, 2006 be entered into the record. **IN THE ABSENCE OF AN OBJECTION, SO ORDERED.**

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone stated that she finds the Board facilities tours to be extremely educational and very interesting, and provides staff with an opportunity to show off and let the Board know of additional needs.

Ms. Malone thanked staff and Judy Pedersen for the dedication of the new playground at Idlywood Park on June 24, 2006. Everyone had a good time.

DRAFT MINUTES

- **Frank S. Vajda**

Mr. Vajda noted that he also enjoyed the tour and thanked Cindy Messinger and her crew for their time and the information they provided.

- **Gilbert S. McCutcheon**

Mr. McCutcheon declared that once again Mount Vernon District received the worst of the storm damage. It is noted that Huntington Park has an inch of mud. Fire and Rescue has cordoned off the park from Huntington Avenue. Four homes have been condemned and others have been evacuated from the area, and some were able to return today.

Once again, the Mount Vernon RECenter was commandeered by the Police Department as a command center. The residents of Bellevue and New Alexandria areas that received extensive damage during Hurricane Isabel were pleased that they did not have to take up residence at the RECenter during this storm.

- **Winifred S. Shapiro**

Mrs. Shapiro has no Board Matters.

- **Kenneth G. Feng**

Mr. Feng had no Board Matters.

- **Kevin J. Fay**

Mr. Fay reported that Jay Donegan and the many friends of the Pean family and the Great Falls soccer community were grateful for the Board's action to rename Great Falls Nike Park Field #7 in honor of Vanessa Pean, and they are working on a down-scaled version of the monument they originally proposed for the park.

- **Edward R. Batten, Sr.**

Mr. Batten had no Board Matters.

- **Georgette Kohler**

Ms. Kohler stated that the area near Sully Woodlands did not receive a large amount of damage due to the storm.

Ms. Kohler stated that she also enjoyed the Board facilities tour. Staff is very accommodating, highlighting their different areas. She hopes she has the opportunity to participate in additional tours.

- **George E. Lovelace**

Mr. Lovelace had no Board Matters.

DRAFT MINUTES

- **Harrison A. Glasgow**

Mr. Glasgow referring to the unsigned letter the Board members received regarding the objection of animal dissection being taught in the agency's classes, he asked if it were true. Cindy Messinger stated that at Cub Run RECenter they perform tissue dissection. She also noted that the description in ParkTakes needs to be made clearer.

In response to a discussion regarding the Park Authority Board meeting agendas and packages being on line, Ms. Lueck noted that the Leadership Team is receiving their packages electronically, and she is gathering input from them before everyone receives the information electronically. Ms. Lueck indicated that if any Board Member wished to receive an electronic copy only, they should let her know.

- **William G. Bouie**

Mr. Bouie announced that Harry Glasgow is his new lunch partner, and as lunch partners they can certainly discuss trails. There are a number of groups that are interested in bringing those connector parts of the trail to the Cross County Trail. These groups are organized and have done a lot of work around this project. They have done feasibility studies and have received grants. Mr. Strickland suggested that this group would be good to have on the Green Team.

Mr. Bouie thanked all the Board members and staff in support of the renaming of Fox Mill District Park to Fred Crabtree Park. Mr. Crabtree has been a tremendous asset to the Board, to the County, a friend of youth sports, and it will truly be an honor to see him in the morning and to present him with the Chairman's letter informing of the Board action. (Tim White and Bill Bouie are meeting with Fred Crabtree on Thursday morning, June 29, 2006.) A ceremony will take place in the fall and a new sign will be installed.

Mr. Bouie announced that if anyone is a supporter of youth sports and youth baseball, all of the children will begin district play beginning on Saturday, July 1, 2006. Every one of the agency's diamond field will be in use for the next four weeks or so. He asked everyone to drop by to see the participants. There is an opening ceremony at Westpark on Saturday, July 1, 2006 at 9:00 a.m.

CLOSED SESSION

At 9:23 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Discussion of strategy with respect to the negotiation of a siting agreement or to consider the terms, conditions and provisions of a siting agreement if the governing body in open meeting finds that an open meeting will have an adverse effect upon the negotiating position of the governing body or the establishment of the terms, conditions and provisions of the siting agreement, or both, for/in the **Dranesville District** pursuant to Virginia Code 2.2 – 3711(A)(13)
- c. Discussion of Closed Session Minutes dated **July 14, 2006** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Ms. Malone and **APPROVED** with all Board Members being present.

- Update on Land Acquisition in the Dranesville District
- Update on Land Acquisition in the Sully District
- Closed Session Minutes dated June 14, 2006
- Discussion of Legal Matters in the Dranesville District

Land Acquisition and Legal Matters and Closed Session Minutes were discussed.

At 9:38 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Bouie and **APPROVED** with all Board Members being present.

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

DRAFT MINUTES

C-1. Update on Land Acquisition in the Dranesville District

Mr. Fay **MOVED** the Park Authority Board approve staff's recommendation to add/replace property in the Dranesville District on the FY2005 – 2006 Land Acquisition Work Plan as discussed in Closed Session;

AND

C-2 Update on Land Acquisition in the Sully District

Mr. Fay **MOVED** the Park Authority Board approve the offer range and sign the land acquisition resolution for the property in Sully District as discussed in Closed Session;

Both MOTIONS were **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present.

C-3. Closed Session Minutes dated June 14, 2006

Mr. Vajda **MOVED** the Park Authority Board accept the Closed Session Minutes dated June 14, 2006; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present. Being absent from the June 14, 2006 Park Authority Board meeting, Messrs. Bouie, Fay and Lovelace **ABSTAINED** from the vote.

C-4 Discussion of Legal Matters in the Dranesville District

There was no action on this item.

ADJOURNMENT

At 9:40 p.m. Mr. Vajda **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Ms. Malone and **APPROVED** with all Board Members being present.

Minutes Approved at Meeting
on

Frank S. Vajda
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

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Board Agenda Item
July 12, 2006

ACTION - 1

Scope Approval – Huntley Meadows Central Wetland Restoration (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to design the wetland restoration and to conduct the first phase of restoration improvements to the central wetland at Huntley Meadows Park, as presented to and reviewed by the Resource Management Committee on June 28, 2006.

INFORMATION – 1

FY 2006 Carryover Budget Review – All Funds

Fund 001, General Fund

The Park Authority is requesting carryover of \$258,620* to be carried over from FY 2006 to FY 2007. All carryover is for encumbered items that include start-up costs related to the Community Connections program, audit fees, a survey, training, and other obligations that need to be expended using the current year's budget allocation. There are no unencumbered carryover requests.

Fund 303, County Construction Fund

The Fiscal Year 2006 Carryover submission requests a total increase of \$564,093, comprised of \$114,093 for utility increases, \$250,000 for an Invasive Assessment Plan, and \$200,000 for Stewardship Education.

In addition, there has been damage from the recent rain storms in late June. An assessment is being conducted for both cost and repair needs. FEMA will reimburse for labor costs; however, property damage must be paid through our risk management policy. An appropriation will be needed so that repair work can be performed and expended before it is reimbursed. Staff will work with the Department of Management and Budget and Risk Management on this issue.

Fund 370, Park Authority Bond Construction Fund

The Park Authority is requesting an increase in the appropriation of Building Renovation and Expansion, Project 475804 to reflect \$1,350,000 in bond premium that the agency received.

The Park Authority is also requesting that the appropriation in Land Acquisition, Project 476104 be decreased by \$729,250. This action is necessary due to the fact that the park bonds for reimbursement of the Oak Hill easement have already been sold and posted to Fund 303, General County Construction Fund. These park bonds were used to reimburse the Land Acquisition reserve project in Fund 303 that fronted the money for the easement.

Based on a beginning cash balance of \$10,214,041 from the most recent bond sales and a future bond sale of \$51,350,000, the Park Authority will have a total appropriation of \$61,564,041 to expend in the Capital Improvement program for parkland acquisition, development and renovation for Fund 370, Park Authority Bond Construction.

Board Agenda Item
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Remaining Balance	\$10,214,041
Scheduled Bond Sales	\$50,000,000
Bond Premium	<u>\$1,350,000</u>
FY 2007 Total	\$61,564,041

Fund 371, Park Capital Improvement Fund

The total FY 2007 Revised Budget appropriation request is \$13,544,295. The Park Authority had a remaining balance at the conclusion of FY 2006 in the amount of \$10,190,371. The FY 2007 expenditures are recommended to increase by \$3,353,925 due to receipts of easement fees, donations, park proffers and contributions.

Unless otherwise directed, the Director will submit these FY 2006 Carryover requests, with final figures made available at the July 12, 2006 Administration, Management and Budget Committee meeting, to the Department of Management and Budget.

FISCAL IMPACT:

Fund 001: If carryover is approved, the FY 2007 Adopted Budget will increase by \$258,620*, from \$25,766,192 to \$26,024,812*.

Fund 303: The Fiscal Year 2006 Carryover submission requests a total increase of \$564,093, comprised of \$114,093 for utility increases, \$250,000 for an Invasive Assessment Plan, and \$200,000 for Stewardship Education. If approved, this will increase the FY 2007 Adopted Budget for Fund 303 by \$564,093, from \$8,789,868 to \$9,353,961.

Fund 370: The FY 2006 Carryover appropriation request for Fund 370, Park Authority Bond Construction Fund, is \$61,564,041.

Fund 371: The FY 2006 Carryover appropriation request for Fund 371, Park Capital Improvement Fund, is \$13,544,295.

* Figures are not final until July 7, 2006. Final numbers will be distributed at the July 12, 2006 Administration, Management, and Budget Committee meeting.

ENCLOSED DOCUMENTS:

Attachments: To be distributed at the July 12, 2006 Administration, Management, and Budget Committee Meeting.

Board Agenda Item
July 12, 2006

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Miriam C. Morrison, Director, Administration Division

Lynn S. Tadlock, Director, Planning and Development Division

Sandy Stallman, Manager, Park Planning Branch

Seema Ajrawat, Fiscal Administrator, Administration Division

Michael P. Baird, Management Analyst, Park Planning Branch

Susan Tavallai, Senior Budget Analyst, Administration Division